

Anita City Council
January 10, 2024
6:30 p.m.

The Regular City Council Meeting of the Anita City Council was held January 10th, 2024, with Mayor Ben Daughenbaugh presiding.

Council Members present were Roger Huffman, Simon Jensen, Meghan Dorsey, Deanna Andrews, and Cheryl Sokol.

Also, present were Sara Young, Eric Steffensen with the Street Department, Justin Hockenberry City Attorney, and various member of the public.

Mayor Daughenbaugh called the regular city council meeting to order at 6:30 pm.

Motion by Jensen; second by Dorsey to approve the agenda as posted. All voted aye. Motion passed.

Motion by Dorsey, second by Jensen to approve the consent agenda including the December 13th, 2023 budget workshop meeting minutes, December 13th, 2023 council meeting minutes, clerk's treasurer's report, bills as presented and Crestwood Hills Inc Liquor License. All voted aye. Motion passed.

Motion by Dorsey, second by Andrews to approve paying for the Anita Supply Center land survey from Wilke Land Surveying Inc in the amount of \$1,750.00 for a topographic survey requested by the Iowa DNR to show current ground elevations following the first removal of the unauthorized fill, staking the 150' offset line from the creek for the dirt contractor, a 2nd topographic survey requested by the Iowa DNR to show ground elevations following additional removal of the unauthorized fill and completing a preconstruction Elevation Certificate. A final Elevation Certificate will be required after construction is completed. All voted aye. Motion passed.

Sara Young, Director of the Anita Public Library, presented the library's budget request. Young asked for an increase of \$3,554.00 to be added to the Fiscal Year 2025 budget. Budget request was tabled until the next regular city council meeting on February 14th, 2024.

Mayor Ben Daughenbaugh would like to appoint Simon Jensen as Mayor Pro-tem. Motion by Dorsey, second by Andrews to appoint Simon Jensen to act as Mayor Pro-tem. Roll Call Vote: Huffman-aye, Dorsey-aye, Andrews-aye, Sokol-aye. Abstain-Jensen. Motion passed.

Motion by Jensen, second by Andrews to approve Resolution 2024-01 "APPOINTMENT OF 2024 CITY OFFICERS."

City Attorney: Justin Hockenberry
City Clerk/Treasurer: Stacy Huss
Street Superintendent: Eric Steffensen
Fire Chief: Eric Steffensen

Wastewater Superintendent: Eric Steffensen
Zoning Administrator: Eric Steffensen
Public Health Officer: Atlantic Medical Center and Satellite Offices
Mayor Pro Tem: Simon Jensen

Roll Call Vote: Huffman-aye, Jensen-aye, Dorsey-aye, Andrews-aye, Sokol-aye. Resolution passed.

Motion by Dorsey, second by Huffman to approve Resolution 2024-02 “APPOINTMENT OF 2024 STANDING COMMITTEE.”

Public Works Department (Streets, Airport, Buildings): Jensen/Huffman/Sokol
City Hall: Sokol/Daughenbaugh
Police: Sokol/Daughenbaugh
Personnel Committee: Andrews/Dorsey/Jensen

Roll Call Vote: Huffman-aye, Jensen-aye, Dorsey-aye, Andrews-aye, Sokol-aye. Resolution passed.

Motion by Dorsey, second by Jensen to approve Resolution 2024-03 “APPOINTMENT OF ANITA TRIBUNE AS THE OFFICAL NEWSPAPER.” Roll Call Vote: Huffman-aye, Jensen-aye, Dorsey-aye, Sokol-aye. Andrews abstained due to conflict of interest. Resolution passed.

Motion by Andrews, second by Dorsey to approve Resolution 2024-04 “APPOINTMENT OF ROLLING HILLS BANK AND FNB BANK AS THE OFFICAL BANKS WITH THE MAX DEPOSIT NOT TO EXCEED \$3,000,000.” Roll Call Vote: Huffman-aye, Jensen-aye, Dorsey-aye, Andrews-aye, Sokol-aye. Resolution passed.

Motion by Dorsey, second by Jensen to approve Resolution 2024-05 “SETTING THE MILEAGE REIMBURSEMENT RATE FOR CITY OFFICALS AND EMPLOYEES” to match that of the standard mileage rates as set by the Internal Revenue Services. Roll Call Vote: Huffman-aye, Jensen-aye, Dorsey-aye, Andrews-aye, Sokol-aye. Resolution passed.

Motion by Jensen, second by Dorsey to approve Resolution 2024-06 “APPOINT OFFICAL TO THE CASS COUNTY LANDFILL BOARD” by appointing Ben Daughenbaugh. Roll Call Vote: Huffman-aye, Jensen-aye, Dorsey-aye, Andrews-aye, Sokol-aye. Resolution passed.

Motion by Dorsey, second by Andrews to approve Resolution 2024-07 “APPOINT OFFICAL TO THE EMERGENCY MANAGEMENT AND PUBLIC SAFETY BOARD” by appointing Simon Jensen. Roll Call Vote: Huffman-aye, Dorsey-aye, Andrews-aye, Sokol-aye. Jensen-abstain. Resolution Passed.

Motion by Dorsey, second by Jensen to approve Resolution 2024-08 “APPOINT OFFICAL TO THE CASS COUNTY CONFERENCE BOARD” by appointing Ben Daughenbaugh. Roll Call Vote: Huffman-aye, Jensen-aye, Dorsey-aye, Andrews-aye, Sokol-aye. Resolution passed.

Motion by Dorsey, second by Andrews to approve Resolution 2024-09 “APPOINT OFFICAL TO THE CASS COUNTY E-911 BOARD” by appointing Simon Jensen. Roll Call Vote: Huffman-aye, Dorsey-aye, Andrews-aye, Sokol-aye. Jensen-abstain. Resolution passed.

Motion by Dorsey, second by Sokol to approve Resolution 2024-10 “TO APPROVE BANK SIGNATURES” Roll Call Vote: Huffman-aye, Dorsey-aye, Andrews-aye, Sokol-aye. Jensen-abstain. Resolution passed.

Motion by Jensen, second by Dorsey to approve application for tax abatement for Larry and Leanne Findlay at 503 Chestnut Street. All voted aye. Motion passed.

Motion by Dorsey, second by Jensen to approve Resolution 2024-11 “PROVIDING PRELIMINARY APPROVAL OF AN APPLICATION FOR TAX ABATEMENT” Roll Call Vote: Huffman-aye, Jensen-aye, Dorsey-aye, Andrews-aye, Sokol-aye. Resolution passed.

Motion by Dorsey, second by Andrews to approve Lucky Wife Wine Slushies Special Class C Retail Alcohol License for January 31st- February 4th, 2024. All voted aye. Motion passed.

Motion by Dorsey, second by Huffman to approve Fiscal Year 2023 Audit. All voted aye. Motion passed.

Motion by Andrews, second by Dorsey to approve building permit at 309 Truman Road. All voted aye. Motion passed.

Public Works Supervisor Eric Steffensen provided a safety update, streets update, sewer update and discussed applying for grants.

Motion by Dorsey, second by Jensen to approve applying for grants. All voted aye. Motion passed.

City Attorney Justin Hockenberry provided an update to the council on the annexation, recodification, and nuisance abatement process.

No public input.

The next regular monthly Anita City Council meeting will be February 14th, 2024, at 6:30 pm at City Hall.

Motion by Dorsey, second by Jensen, to adjourn at 8:09 pm. All voted aye. Motion passed.

Ben Daughenbaugh, Mayor

ATTEST:Stacy Huss, City Clerk