

Anita City Council
March 8th, 2023
6:30 p.m.

The Regular City Council Meeting of the Anita City Council was held March 8th, 2023 with Mayor Knutson presiding.

Council Members present were: Kevin Littleton, Deanna Andrews, Mark Harris, Simon Jensen. Absent was Meghan Dorsey

Also present were Austin Sonntag from Snyder & Associates, Sara Young, Cheryl Sokol, Linda Harms, Kaycee Anstey, Tori Gibson, Lindy Pringnitz, Leon Vogl, Tim Miller, Bruce Peterson, Eric Steffensen with the Street Department, Justin Hockenberry City Attorney, and various members of the public were also in attendance.

Mayor Knutson called the regular city council meeting to order at 6:30 pm.

Motion by Littleton; second by Jensen to approve the agenda as posted. All voted aye. Motion passed.

Motion by Andrews, second by Harris to approve the consent agenda including the, February 8th, 2023 meeting minutes, clerk's treasurer's report, and bills as presented. All voted aye. Motion passed.

Mayor John Knutson opened the public hearing at 6:31 pm on the Proposal to Enter into a General Obligation Street Improvement Loan Agreement. Public input was received. Mayor Knutson closed the public hearing with no written comments at 6:33 pm. Motion by Harris, second by Littleton to approve Resolution 2023-23 "TAKING ADDITIONAL ACTION ON PROPOSAL TO ENTER INTO A GENERAL OBLIGATION STREET IMPROVEMENT LOAN AGREEMENT AND PROVIDING FOR THE LEVY OF TAXES TO PAY GENERAL OBLIGATION STREET IMPROVEMENT NOTE." Roll Call Vote: Jensen-aye, Harris-aye, Andrews-aye, Littleton-aye, Dorsey-absent. Resolution passed.

Mayor John Knutson opened the public hearing at 6:34 pm for the Proposed Fiscal Year 2023-2024 City of Anita Annual Budget. Public input was received. Mayor Knutson closed the public hearing with no written comments at 6:36 pm. Motion by Andrews, second by Littleton to approve Resolution 2023-24 "TO ADOPT FISCAL YEAR 2023-2024 CITY OF ANITA ANNUAL BUDGET." Roll Call Vote: Jensen-aye, Harris-aye, Andrews-aye, Littleton-aye, Dorsey-absent. Resolution passed.

Motion by Littleton, second by Jensen to approve Resolution 2023-25 "APPROVING CONTRACT AND PERFORMANCE AND/OR PAYMENT BONDS FOR THE 2023 STREET IMPROVEMENTS PROJECT." Roll Call Vote: Jensen-aye, Harris-aye, Andrews-aye, Littleton-aye, Dorsey-absent. Resolution passed.

Motion by Littleton, second by Jensen to approve additional services agreement #1 with Snyder & Associates for the Street Improvements Project-Snyder project number: 121.1009, for additional plan design and construction services to fulfill project contingency, in the total amount of \$15,850.00. All voted aye. Motion passed.

Motion by Littleton, second by Harris to approve additional services agreement #1 with Snyder & Associates for the City Hall Restroom Project-Snyder project number 121.0430, for additional work with the USDA and contractor for competitive negotiation of project, construction inspection and review, in the total amount of \$4,000.00. All voted aye. Motion passed.

Motion by Littleton, second by Jensen to approve the request to block of parking on Main Street with the possibility of other streets depending on the number of vendors for the 2nd Annual Fall Fest on Saturday September 23rd, 2023 from 10:00-4:00pm. All voted aye. Motion passed.

Discussion on Anita Economic Development-Deer Ridge Phase II

Motion by Littleton, second by Andrews to approve tax abatement for Anita Development, INC at 704 Walnut Street. All voted aye. Motion passed.

Motion Littleton, second by Andrews to approve Resolution 2023-26 “PROVDING PRELIMINARY APPROVAL OF AN APPLICATION FOR TAX ABATEMENT.” Roll Call Vote: Jensen-aye, Harris-aye, Andrews-aye, Littleton-aye, Dorsey-absent. Resolution passed.

Motion by Harris, second by Littleton to approve Anita Little League Field monthly utilities from Anita Municipal Utilities, and due to limited resources field support will need to be done by the Anita Little League during the summer little league season. All voted aye. Motion carried.

Motion by Littleton, second by Andrews to approve Fiscal Year 2022 Audit. All voted aye. Motion carried.

Motion by Andrews, second by Littleton to approve estimate from Rigid Edge Exteriors LLC in the amount of \$22,920.00 on updating the City Clerk’s Office and City Hall Chambers. All voted aye. Motion carried.

Motion by Littleton, second by Harris to approve City Clerk to attend the IMFOA Conference in Des Moines April 20-21 for a registration fee of \$125.00 plus mileage and lodging. All voted aye. Motion carried.

Motion by Jensen, second by Andrews to approve Resolution 2023-27 “APPROVING TUITION SCHOLARSHIP OF SUPPORT FOR THE 2023 MUNICIPAL PROFESSIONALS INTITUTE” in Ames, Iowa July 17-20, 2023. Roll Call Vote: Jensen-aye, Harris-aye, Andrews-aye, Littleton-aye, Dorsey-absent. Resolution passed.

Discussion held on nuisance abatements.

Public Works Supervisor, Eric Steffensen, provided a safety update, streets update and sewer updates.

Attorney Justin Hockenberry provided an update to the council and would like to set a public hearing date for the Zoning and Planning Commission Board Meeting.

Motion by Littleton, second by Harris to approve setting public hearing for April 12th, 2023 at 6:15 pm for the Zoning and Planning Commission Board Meeting. All voted aye. Motion carried.

Public Input was received

The next regular monthly Anita City Council meeting will be April 12th, 2023 at 6:30 pm at City Hall.

Motion by Andrews, second by Littleton, to adjourn at 8:10 pm. All voted aye. Motion passed.

John Knutson, Mayor

Stacy Huss, City Clerk