

The Anita Planning & Zoning Commission met in special session/ Public hearing Wednesday, January 14, 2026 at 6:15PM. Zoning Board members present were: Julie Pollock, Susan Retz, Megan Dorsey, Krista Young and Kim Kopp. Also present were Anita Development members, City Council members, the City Attorney various members of the public.

The Public Hearing was called to order at 6:16 pm.

Motion by Retz; second by Pollock to recommend approval of the proposed FINAL PLAT OF "THE MEADOWS ADDITION TO THE CITY OF ANITA, CASS COUNTY, IOWA" and provide that recommendation in writing to the Council. Roll Call Vote: Pollock-Aye, Retz-Aye, Kopp-Aye, Dorsey-Aye, Young- Aye. Motion carried.

With no further business, Motion by Dorsey; second by Kopp to adjourn at 6:20 p.m. Ayes: All. Motion passed.

The Anita City Council met in regular session January 14, 2026, at 6:30 pm, at Anita City Hall. Council members present were Simon Jensen, Deanna Andrews, Roger Huffman, John Knutson, and Eyon Steffensen representing a quorum. Mayor Daughenbaugh was present and presided. City Clerk Jean Jessen was present and took the minutes. Also present were City Attorney, Justin Hockenberry and various members of the public. Mayor Daughenbaugh called the meeting to order at 6:30 pm. Motion by Jensen, second by Knutson to approve the agenda as posted. Ayes: All. Motion passed.

Motion by Knutson, second by Steffensen to approve the consent agenda including the December 10, 2025 Public Hearing Meeting Minutes; December 10, 2025 Council Meeting Minutes; December 22, 2025 Special Council Meeting Minutes; clerk's treasurer's report, and bills as presented. Ayes: All. Motion passed.

Motion by Andrews, second by Knutson to approve Resolution 2026-01 "APPOINTMENT OF 2026 CITY OFFICERS."

City Attorney: Justin Hockenberry

City Clerk/Treasurer: Jean Jessen

Street Superintendent: Eric Steffensen

Fire Chief: Eric Steffensen

Wastewater Superintendent: Eric Steffensen

Zoning Administrator: Eric Steffensen

Public Health Officer: Atlantic Medical Center and Satellite Offices

Mayor Pro Tem: Simon Jensen

Roll Call Vote: Huffman-aye, Jensen-aye, Steffensen-aye, Andrews-aye, Knutson-aye. Resolution passed.

Motion by Jensen, second by Steffensen to approve Resolution 2026-02 “APPOINTMENT OF 2026 STANDING COMMITTEE.”

Public Works Department (Streets, Airport, Buildings): Jensen/Knutson

City Hall: Andrews/Daughenbaugh

Police: Steffensen/Daughenbaugh

Personnel Committee: Andrews/Knutson/Jensen

Roll Call Vote: Huffman-aye, Jensen-aye, Steffensen-aye, Andrews-aye, Knutson-aye.

Resolution passed.

Motion by Jensen, second by Steffensen to approve Resolution 2026-03 “APPOINTMENT OFFICIAL NEWSPAPER(S)” Roll Call Vote: Huffman-aye, Jensen-aye, Steffensen-aye, Knutson-aye. Andrews abstained due to conflict of interest. Resolution passed.

Motion by Andrews, second by Knutson to approve Resolution 2026-04 “APPOINTMENT OF OFFICIAL BANKS AND MAXIMUM DEPOSITS” Roll Call Vote: Huffman-aye, Jensen-aye, Steffensen-aye, Andrews-aye, Knutson-aye. Resolution passed.

Motion by Jensen, second by Steffensen to approve Resolution 2026-05 “SETTING THE MILEAGE REIMBURSEMENT RATES” Roll Call Vote: Huffman-aye, Jensen-aye, Steffensen-aye, Andrews-aye, Knutson-aye. Resolution passed.

Motion by Jensen, second by Andrews to approve Resolution 2026-06 “APPOINT OFFICIAL TO THE CASS COUNTY LANDFILL BOARD” by appointing Ben Daughenbaugh. Roll Call Vote: Huffman-aye, Jensen-aye, Steffensen-aye, Andrews-aye, Knutson-aye. Resolution passed.

Motion by Andrews, second by Knutson to approve Resolution 2026-07 “APPOINT OFFICIAL TO THE EMERGENCY MANAGEMENT AND PUBLIC SAFETY BOARD” by appointing Simon Jensen. Roll Call Vote: Huffman-aye, Steffensen-aye, Andrews-aye, Knutson-aye. Jensen abstain. Resolution Passed.

Motion by Knutson, second by Jensen to approve Resolution 2026-08 “APPOINT OFFICIAL TO THE CASS COUNTY CONFERENCE BOARD” by appointing Ben Daughenbaugh. Roll Call Vote: Huffman-aye, Jensen-aye, Steffensen-aye, Andrews-aye, Knutson-aye. Resolution passed.

Motion by Steffensen, second by Andrews to approve Resolution 2026-09 “APPOINT OFFICIAL TO THE CASS COUNTY E-911 BOARD” by appointing Simon Jensen. Roll Call Vote: Huffman-aye, Jensen-aye, Steffensen-aye, Andrews-aye, Knutson-aye. Resolution passed. Ayes: All. Resolution passed.

A discussion was held on existing committee appointments. No changes were deemed necessary.

Discussion was then held on the recommendation from Anita planning and zoning board to approve replat property located at The Meadows Addition near Sun Valley Drive. Motion by Knutson, second by Jensen to approve Resolution 2026-10 “APPROVING FINAL PLAT OF THE MEADOWS ADDITION” Roll Call Vote: Huffman-aye, Jensen-aye, Steffensen-aye, Andrews-aye, Knutson-aye. Resolution passed. Ayes: All. Resolution passed

Motion by Steffensen, second by Andrews to reschedule February’s regular monthly meeting to February 18th, 2026 due to scheduled absences. Ayes: All. Motion passed.

Motion by Knutson, second by Steffensen approve CD #361325 be placed at FNB BANK for a period of 6 months at the rate of 3.54 %. Ayes: All. Motion passed.

Motion by Jensen, second by Andrews to approve Pay Application #1 for the 2025 Wastewater Treatment Facility Upgrades in the amount of \$177,460.00. Ayes: All. Motion passed.

A discussion was held on the derelict building grant program, the proposed community garden, an official social media page and budget workshops.

City Attorney Justin Hockenberry provided a reminder to the council on tax abatement requests.

The council was presented with building permits. Motion by Jensen, second by Steffensen to approve permits as presented. Ayes: All. Motion passed.

With no further business, Motion by Jensen, second by Andrews to adjourn at 7:16 p.m. Ayes: All. Motion passed.

The next regular monthly Anita City Council meeting will be February 18, 2026, at 6:30 pm at Anita City Hall.

Ben Daughenbaugh- Mayor

Jean Jessen, City Clerk