

Anita City Council
January 12, 2022
7:30 p.m.

The Regular City Council Meeting of the Anita City Council was held January 12th, 2022 with Mayor Knutson presiding.

Council Members present were: Kevin Littleton, Deanna Andrews, Meghan Dorsey, Mark Harris and Simon Jensen. CAM Football Team and various members of the public were also in attendance.

Mayor Knutson called the regular city council meeting to order at 7:30 pm.

Motion by Jensen; second by Littleton to approve the agenda as posted. All voted aye, motion passed.

Motion by Littleton; second by Harris to approve the consent agenda. All voted aye, motion passed.

Mayor Knutson presented the Football Proclamation to the CAM Cougars 8-man state champion team.

Sara Young, Director of the Anita Public Library, presented the library's budget request. Young asked for an increase of \$12,275.09 to be added to the Fiscal Year 2023 budget. Motion by Andrews; second by Littleton to approve the budget request.

Danielle Briggs proposed Cass County Trail Plan, tabled to discuss cost down the road and review the map that was presented.

The council discussed the city's responsibility on the community club center.

Motion by Harris; second by Jensen to approve invoice 1809213-0 from team services for Group A of the 2020 Wastewater Treatment facility improvements in the amount of \$4,403.77. All voted aye, motion passed.

Motion by Littleton; second by Andrews to approve pay application #12 for Group A of the 2020 Wastewater Treatment facility improvements in the amount of \$219,971.51. All votes aye, motion passed.

Motion by Jensen; second by Harris to approve change order #2 for Group B of the 2020 Wastewater Treatment facility improvements for the new decrease of \$9,800.00. All votes aye, motion passed.

Motion by Littleton; second by Andrews to approve pay application #7 for Group B of the 2020 Wastewater Treatment facility improvements in the amount of \$28,576.99. All votes aye, motion passed.

Motion by Littleton; second by Dorsey to hire Janon Douglas to assist with budget and budget amendments for \$50.00/hour. All votes eye, motion passed.

Motion by Littleton; second by Andrews to hire Gwen Blass as needed for budget and financial help for \$25.00/hour. All votes aye, motion passed

Motion by Littleton; second by Dorsey to approve the City of Anita's audit exam and review. All votes aye, motion passed.

Discussion was held on the Library Roof. Quotes were presented. Motion by Littleton; second by Dorsey to repair what insurance will cover and fix. All votes aye, motion passed.

Discussion was held on airport crop ground/hay rental; motion tabled for more information.

Discussion was held on lots located at 4th and Chestnut; motion tabled for more information.

Motion by Jensen; second by Dorsey to approve Resolution 2022-01 "APPOINTMENT OF CITY OFFICERS"

City Clerk/Treasurer: Stacy Huss

City Attorney: Justin Hockenberry

Mayor Pro Tem: Kevin Littleton

Street Superintendent: Eric Steffensen

Fire Chief: Eric Steffensen

Wastewater Superintendent: Joe Nelsen

Zoning Administrator: Joe Nelsen

Public Health Officer: Atlantic Medical Center and Satellite Offices

Ayes: Littleton, Andrews, Dorsey, Harris, Jensen. Nays: None. Motion passed

Motion by Littleton; second by Dorsey to approve Resolution 2022-02 "APPOINTMENT OF 2022 STANDING COMMITTEE"

Police: Kevin Littleton

Street Department: Mark Harris/John Knutson

City Hall: Meghan Dorsey/John Knutson

Airport: John Knutson

Buildings: Simon Jensen/John Knutson

Ayes: Littleton, Andrews, Dorsey, Harris, Jensen. Nays: None. Motion passed.

Motion by Littleton; second by Jensen to approve Resolution 2022-03 "APPOINTMENT OF ANITA TRIBUNE AS THE OFFICAL NEWSPAPER"

Ayes: Littleton, Dorsey, Harris, Jensen. Nays: None. Andrews abstained due to conflict of interest. Motion passed

Motion by Littleton; second by Andrews to approve Resolution 2022-04 "APPOINTMENT OF ROLLING HILLS BANK AND FNB BANK AS THE OFFICAL BANKS WITH THE MAX DEPOST NOT TO EXCEED \$3,000,000."

Ayes: Littleton, Andrews, Dorsey, Harris, Jensen. Nays: None. Motion passed

Motion by Littleton, second by Dorsey to approve Resolution 2022-05 “SETTING THE MILEAGE REIMBURSEMENT RATE FOR CITY OFFICIALS AND EMPLOYEES” to \$0.58/mile.

Ayes: Littleton, Andrews, Dorsey, Harris, Jensen. Nays: None. Motion passed

Motion by Harris, second by Jensen to approve Resolution 2022-06 “APPOINT OFFICIAL TO THE CASS COUNTY LANDFILL BOARD” by appointing John Knutson.

Ayes: Littleton, Andrews, Dorsey, Harris, Jensen. Nays: None. Motion passed

Motion by Littleton, second by Andrews to approve Resolution 2022-07 “APPOINT OFFICIAL TO THE EMERGENCY MANAGEMENT AND PUBLIC SAFETY BOARD” by appointing Kevin Littleton.

Ayes: Littleton, Andrews, Dorsey, Harris, Jensen. Nays: None. Motion passed

Motion by Littleton, second by Andrews to approve Resolution 2022-08 “APPOINT OFFICIAL TO THE CASS COUNTY CONFERENCE BOARD” by appointing Meghan Dorsey.

Ayes: Littleton, Andrews, Dorsey, Harris, Jensen. Nays: None. Motion passed

Motion by Littleton, second by Jensen to approve Resolution 2022-09 “APPOINT OFFICIAL TO THE CASS COUNTY E-911 BOARD” by appointing Kevin Littleton.

Ayes: Littleton, Andrews, Dorsey, Harris, Jensen. Nays: None. Motion passed

Motion by Littleton, second by Andrews to approve Resolution 2022-10 “ADOPTING THE CASS COUNTY JOINT MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN FOR THE CITY OF ANITA”

Ayes: Littleton, Andrews, Dorsey, Harris, Jensen. Nays: None. Motion passed

Motion by Littleton, second by Dorsey to approve Resolution 2022-11 “SET MAX LEVY PUBLIC HEARING DATE” for February 9th, 2022

Ayes: Littleton, Andrews, Dorsey, Harris, Jensen. Nays: None. Motion passed

Discussion on the Budget FY 23.

Discussion on Employee 2022 Health Insurance Premiums.

Discussion on ICAP Property and Liability Insurance.

Public Works Supervisor, Eric Steffensen, provided a safety update, streets update, and snow ordinance was discussed.

City Attorney, Justin Hockenberry provided an update to the council.

Discussion held on nuisance abatements.

PUBLIC CONCERNS: no public comments

Motion by Littleton; second by Jensen to adjourn at 9:38 pm.

John Knutson, Mayor

Stacy Huss, City Clerk