

Anita City Council
January 11, 2023
6:30 p.m.

The Regular City Council Meeting of the Anita City Council was held January 11th, 2023 with Mayor Knutson presiding.

Council Members present were: Kevin Littleton, Deanna Andrews, Meghan Dorsey, Mark Harris, and Simon Jensen.

Also present were Austin Sonntag from Snyder & Associates, Sara Young, Leon Vogl, Cheryl Sokol, Eric Steffensen with the Street Department and Justin Hockenberry City Attorney.

Mayor Knutson called the regular city council meeting to order at 6:30 pm.

Motion by Littleton; second by Andrews to approve the agenda as posted. All voted aye. Motion passed.

Motion by Littleton, second by Jensen, to approve the consent agenda. All voted aye. Motion passed.

Mayor John Knutson opened the public hearing at 6:31 pm on the pre-application to USDA Rural Development for the financial assistance to cover a portion of the cost of purchasing a new ambulance. Mayor Knutson closed the public hearing with no written or oral comments at 6:35 pm. Motion by Littleton, second by Harris to approve Resolution 2023-01 "AGREEING TO APPLY FOR FINANCIAL ASSISTANCE WITH THE USDA RURAL DEVELOPMENT TO FINANCE A PORTION OF THE COST OF PURCHASING A NEW AMBULANCE." Roll Call Vote: Jensen-aye, Harris-aye, Dorsey-aye, Andrews-aye, Littleton-aye. Resolution passed.

Nuisance abatement was discussed.

Sara Young, Director of the Anita Public Library, presented the library's budget request. Young asked for an increase of \$13,955.00 to be added to the Fiscal Year 2024 budget. Budget request was tabled until the next regular city council meeting on February 8th, 2023.

Austin Sonntag from Snyder & Associates discussed the city hall bathroom remodel. Motion by Littleton, second by Jensen to authorize Mayor John Knutson to present the construction plans to local contractor Rigid Edge Exteriors LLC to request an estimate for the city hall bathroom remodel. All voted aye. Motion carried.

Motion by Littleton, second by Dorsey to approve application for tax abatement for Jackie Sanders at 207 Locust Street. All voted aye. Motion carried.

Motion by Littleton, second by Dorsey to approve application for tax abatement for Jackie Sanders at 1004 Locust Street. All voted aye. Motion carried.

Motion by Littleton, second by Andrews to approve the estimate from H & L Surveillance in the amount of \$5,876.00 to purchase and install cameras on main street and adjoining streets. All voted aye. Motion carried.

Motion by Dorsey, second by Jensen to approve Resolution 2023-02 “APPOINTMENT OF 2023 CITY OFFICERS.”

City Attorney: Justin Hockenberry

City Clerk/Treasurer: Stacy Huss

Street Superintendent: Eric Steffensen

Fire Chief: Eric Steffensen

Wastewater Superintendent: Eric Steffensen

Zoning Administrator: Eric Steffensen

Public Health Officer: Atlantic Medical Center and Satellite Offices

Mayor Pro Tem: Kevin Littleton

Roll Call Vote: Harris-aye, Littleton-aye, Dorsey-aye, Andrews-aye, Jensen-aye. Resolution passed.

Motion by Dorsey, second by Littleton to approve Resolution 2023-03 “APPOINTMENT OF 2023 STANDING COMMITTEE.”

Street Department: Mark Harris/John Knutson

City Hall: Meghan Dorsey/John Knutson

Police: Kevin Littleton

Airport: John Knutson

Buildings: Simon Jensen/John Knutson

Roll Call Vote: Jensen-aye, Dorsey-aye, Harris-aye, Littleton-aye, Andrews-aye. Resolution passed.

Motion by Dorsey, second by Jensen to approve Resolution 2023-04 “APPOINTMENT OF ANITA TRIBUNE AS THE OFFICAL NEWSPAPER.” Roll Call Vote: Littleton-aye, Dorsey-aye, Harris-aye, Jensen-aye. Andrews abstained due to conflict of interest. Resolution passed.

Motion by Dorsey, second by Andrews to approve Resolution 2023-05 “APPOINTMENT OF ROLLING HILLS BANK AND FNB BANK AS THE OFFICAL BANKS WITH THE MAX DEPOSIT NOT TO EXCEED \$3,000,000.” Roll Call Vote: Jensen-aye, Harris-aye, Dorsey-aye, Andrews-aye, Littleton-aye. Resolution passed.

Motion by Harris, second by Jensen to approve Resolution 2023-06 “SETTING THE MILEAGE REIMBURSEMENT RATE FOR CITY OFFICALS AND EMPLOYEES” to match that of the standard mileage rates as set by the Internal Revenue Services. Roll Call Vote: Jensen-aye, Dorsey-aye, Harris-aye, Littleton-aye, Andrews-aye. Resolution passed.

Motion by Dorsey, second by Littleton to approve Resolution 2023-07 “APPOINT OFFICAL TO THE CASS COUNTY LANDFILL BOARD” by appointing John Knutson. Roll Call Vote: Littleton-aye, Andrews-aye, Dorsey-aye, Harris-aye, Jensen-aye. Resolution passed.

Motion by Jensen, second by Harris to approve Resolution 2023-08 “APPOINT OFFICAL TO THE EMERGENCY MANAGEMENT AND PUBLIC SAFETY BOARD” by appointing Kevin Littleton. Roll Call Vote: Jensen-aye, Harris-aye, Dorsey-aye, Andrews-aye, Littleton-aye. Resolution Passed.

Motion by Littleton, second by Dorsey to approve Resolution 2023-09 “APPOINT OFFICALS TO THE CASS COUNTY CONFERENCE BOARD” by appointing Meghan Dorsey and John Knutson. Roll Call Vote: Jensen-aye, Littleton-aye, Andrews-aye, Harris-aye, Dorsey-aye. Resolution passed.

Motion by Dorsey, second by Andrews to approve Resolution 2023-10 “APPOINT OFFICAL TO THE CASS COUNTY E-911 BOARD” by appointing Kevin Littleton. Roll Call Vote: Littleton-aye, Andrews-aye, Dorsey-aye, Harris-aye, Jensen-aye. Resolution passed.

Motion by Jensen, second by Dorsey to approve Resolution 2023-11 “SET MAX LEVY PUBLIC HEARING DATE” for February 8th, 2023 at 6:30 pm. Roll Call Vote: Harris-aye, Jensen-aye, Andrews-aye, Dorsey-aye, Littleton-aye. Resolution passed.

Motion by Dorsey, second by Harris to approve Resolution 2023-12 “TO APPROVE BANK SIGNATURES” Roll Call Vote: Jensen-aye, Harris-aye, Dorsey-aye, Andrews-aye, Littleton-aye. Resolution passed.

Motion by Littleton, second by Andrews to approve Resolution 2023-13 “TO APPROVE PHONE STIPEND FOR CITY EMPLOYEE” Roll Call Vote: Harris-aye, Jensen-aye, Andrews-aye, Littleton-aye, Dorsey-aye. Resolution passed.

Motion by Dorsey, second by Littleton to approve Resolution 2023-14 “TO AUTHORIZE THE TRANSFER OF FUNDS” Roll Call Vote: Littleton-aye, Andrews-aye, Dorsey-aye, Harris-aye, Jensen-aye. Resolution passed.

Motion by Harris, second by Littleton to approve Resolution 2023-15 “TO PROVIDE FOR A NOTICE ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE 2023 STREET IMPROVEMENTS PROJECT, AND THE TAKING OF BIDS THEREFOR” Roll Call Vote: Jensen-aye, Harris-aye, Dorsey-aye, Andrews-aye, Littleton-aye. Resolution passed.

Motion by Littleton, second by Harris to approve Resolution 2023-16 “PROVIDING PRELIMINARY APPROVAL OF AN APPLICATION FOR TAX ABATEMENT” Roll Call Vote: Harris-aye, Jensen-aye, Andrews-aye, Littleton-aye, Dorsey-aye. Resolution passed.

Public Works Supervisor, Eric Steffensen provided a safety update, streets update and sewer update. The council appreciates the great job the street crew is doing with snow removal and all their hard work.

Attorney Justin Hockenberry provided an update to the council on the tax abatement application and tax sale.

No public input.

The next regular monthly Anita City Council meeting will be February 8th, 2023 at 6:30 pm at City Hall.

Motion by Littleton, second by Dorsey, to adjourn at 8:19 pm. All voted aye. Motion passed.

John Knutson, Mayor

Stacy Huss, City Clerk